

PROCEEDINGS OF THE CHIEF CO-ORDINATOR AND
DISTRICT COLLECTOR, KARUR
PRESENT : DR.T.PRABHUSHANKAR, I.A.S.,

R.C.H3/10103/2022-4

DATE: 23.07.2022.

Sub: Examinations - TNPSC – Karur District – Combined Civil Services Examination (Group-IV) to be conducted on 24.07.2022 (Sunday) FN– Appointment of Videographers – Orders issued.

Ref: The Controller of Examination, TNPSC, Chennai Lr.No.871/ID-B1/2022, Dated. 20.05.2022.

Order:

Tamil Nadu Public Service Commission has scheduled to conduct the Combined Civil Services Examination Group-IV to be held on 24.07.2022(Sunday) FN only in Karur District. The following members are appointed as Videographers for the venues mentioned against their name as annexed to this order.

The Videographers mentioned in Col.3 must follow the guidelines prescribed by the Tamil Nadu Public Service Commission, Chennai and record all the proceedings. All videography shall be recorded on memory cards and other storage media shall not be used all memory cards containing the video recordings of the examination proceedings shall be handed over to the senior-most inspection official deputed by the Commission to the District Treasury, who shall keep the memory cards his/her personal custody.

Sd/- T.Prabhushankar,
Chief Coordinator and
District Collector,
Karur

//True Copy/By Order//

For District Collector

To:

Videographers Concerned.

Copy to

1. Copy submitted to the Controller of Examinations, TNPSC, Chennai.
2. Copy to the District Treasury Officer, Karur.
3. Copy to the Tahsildar, Karur/Aravakurichi/Manmangalam/Pugalur/
Kulithalai/Krishnarayapuram/Kadavur.
4. Copy to the Sub Treasury Officer,
Aravakurichi, Kulithalai, Krishnarayapuram, Kadavur.
5. Copy to the Chief Invigilators.
6. Copy to the Inspection Officers.

23/7/2022

SL. NO.	NAME OF THE CENTRE	VIDEOGRAPHER NAME AND PHONE NUMBER (Thiru/Thiruvallargal)
1.	2.	3.
42.	GOVT HR. SEC. SCHOOL, PERIYAKULATHUPALAYAM.	S.VISHNUVARTHAN 6380577678
43.	GOVT HR. SEC. SCHOOL, THAMMANAICKENPATTY.	LAKSHMIPATHI 9791910507
44.	<u>SRI SARATHA NIKETAN COLLEGE FOR WOMEN, ESANATHAM ROAD, KODANGIPATTI.</u>	JAGATHISH 9894435657
45.	<u>SRI SARATHA NIKETAN COLLEGE FOR WOMEN, ESANATHAM ROAD, KODANGIPATTI.</u>	G.KARTHIKEYAN 7601018222
46.	SRI AMARAVATHI COLLEGE OF ARTS AND SCIENCE, THIRUMALAINATHANPATTY, VELLIYANAI.	MATHI 9787580460
47.	BHARANI PARK MARTIC HIGHER SECONDARY SCHOOL, VENNAMALAI.	RAMESH 9597830185
48.	KONGU HIGHER SEC. SCHOOL, DHEERAN CHINNAMALAI NAGAR, VENNAMALAI.	V.SEKAR 9566303143
49.	KONGU HIGHER SEC. SCHOOL, DHEERAN CHINNAMALAI NAGAR, VENNAMALAI.	TAMILARASAN 8270495931
50.	NSN COLLEGE OF ENG. AND TECHNOLOGY, MANALMEDU.	GANESHAN 9952141170
51.	KONGU COLLEGE OF ARTS & SCIENCE, DHEERAN CHINNAMALAI NAGAR, VENNAMALAI.	PRABHAKARAN 9865194434
52.	KONGU COLLEGE OF ARTS & SCIENCE, DHEERAN CHINNAMALAI NAGAR, VENNAMALAI.	SIVASAMY 9842544808
53.	THE KARUR POLY TECHNIC COLLEGE, SANJAI NAGAR, ATHUR.	HARIHARAN 9489367605
54.	GOVT. GIRLS HIGHER SEC SCHOOL, VELLIYANAI.	VIVEKANANTHAN

Examination /Confidential**Most Immediate****TAMIL NADU PUBLIC SERVICE COMMISSION**

From
Thiru. Kiran Gurralla, I.A.S.,
Controller of Examinations,
Tamil Nadu Public Service Commission,
Chennai – 600 003.

To
Dr.N.NAGADEEPA Principal
044 - SRI SARATHA NIKETAN COLLEGE FOR WOMEN,
ESANATHAM ROAD KODANGIPATTI THANTHONIMALI
POST KARUR TK & KARUR DIST,
0901 - KARUR,
Karur District,
Pincode: 639 005,
Mobile: 948915 1733

Letter No.871/ID-B1/2022, dated 12.07.2022

Sir/Madam,

Sub: TNPSC - Examinations - **Combined Civil Service Examination-IV (Group IV) to be held on 24.07.2022 F.N only - Appointment of Chief Invigilator – Reg.**

I am directed to inform that the Commission has appointed you as the Chief Invigilator for conducting the Competitive Examination for the below mentioned recruitment. The name of the Examination Venue (Hall), the number of candidates allotted to your Venue (Hall), the Date and Time of Examination etc., are as follows:-

Name of the Recruitment	Date & Time	Name of the Hall	No. of Candidates Allotted
Combined Civil Service Examination-IV (Group IV)	24.07.2022 9.30 AM to 12.30 PM	044 - SRI SARATHA NIKETAN COLLEGE FOR WOMEN	400

The Examination Management System Application (EMS Mobile App) has been made available in the Google play store. Kindly download the same in your Mobile phone and use the Chief Invigilators' module for all the updates/entries to be made from time to time.

The C.I Instructions and forms are made available in the Commission website (www.tnpsc.gov.in). The C.I's are requested to download the same and take printout to abide by the guidelines without fail. Guidelines to CI and Invigilators in video format are available in the Commission website @ [https://tnpsc.gov.in/English/CI INV VDO-guidelines.html](https://tnpsc.gov.in/English/CI_INV_VDO-guidelines.html), which is self explanatory. All the C.Is are requested to go through the video without fail, as well requested to play the video to the Invigilators to acquaint with the conduct of examinations and formalities to be observed.

The Chief Invigilators attending the meeting at the Collector office shall scan the QR code pasted in the meeting hall to register their attendance.

An e-acknowledgement through the EMS application, shall be given by each Chief Invigilator for the receipt of the following:

- (i) Appointment orders.
- (ii) Packet containing attendance sheet-cum-hall sketch.
- (iii) Funds received towards conduct of examination.

Only 20 candidates shall be seated in a room.

The required number of invigilators shall be appointed with reference to the total number of candidates allotted such that there is one invigilator for every **20 (Twenty candidates)**. Teaching staff having good integrity shall be selected as invigilators and it shall be ensured that they have done their job competently.

The required number of menial staff shall be appointed. Names of the invigilators shall be entered and kept ready in the EMS Mobile App for shuffling and allotment on the day of examination.

The Chief Invigilators are to be extra cautious and vigilant considering the sensitivity of examinations / centres.

A meeting shall be organized one day prior to the day of examination, for invigilators and requisite instructions as to the procedures to be followed by them shall be given. A copy of the duties of invigilators furnished by the Commission shall be distributed to all invigilators.

Those candidates with benchmark disability (differently-abled) requiring scribe support, shall be earmarked as 'DA-S' in the attendance sheet-cum-hall sketch. Teaching staff alone shall be appointed as scribes for candidates with benchmark disability (differently-abled), if any allotted. Candidates with benchmark disability (differently-abled) utilizing the services of a scribe or those who cannot climb the staircase shall be accommodated on the ground floor only, in close proximity to the Chief Invigilator's control room and they shall be given an additional twenty minutes for every one hour of the examinations, ie., one hour as compensatory time.

The Chief Invigilator shall be present at the examination venue by 07.00 a.m and receive the confidential materials from the Mobile team personnel and shall enter the details related to the arrival of the Mobile team at the examination venues in the EMS application.

He / She shall verify and confirm the adequacy of question booklets and OMR answer sheets against the attendance sheet-cum- hall sketch and shall also ensure that the seals affixed on the bundles of confidential materials are intact and scan the QR

codes on the bundles so as to generate and e-acknowledgement through the EMS application upon matching of the QR code details, without any delay.

The confidential materials thus received shall be kept in safe custody under CCTV surveillance.

The CCTV camera will be installed in the Chief Invigilator's control room by the Commission. All the procedure starts with the opening of confidential materials and till the packing of OMR answer sheets should be done under the CCTV surveillance. The memory chip should be packed in cover 'C' along with the memory card of videography and handed over to the Commission .

The invigilators shall be present in the C.I's control room **one hour and fifteen minutes before the time of commencement of the examination**, without fail. The invigilators shall receive instructions from the C.I. and should leave the mobile phones there itself and ensure themselves that there is no mobile phone or any other gadgets with them.

The Chief Invigilator shall hand over the attendance sheet- cum-hall sketch to the Invigilators, according to the examination rooms assigned to them without any deviation, and the Invigilator shall be present at the allotted room **Forty five minutes before** the commencement of examination.

Candidates shall be admitted into the examination venue only if they are in possession of a memorandum of admission (hall ticket).

All gates serving as entry into the examination venue shall be closed **thirty minutes** before the commencement of the examination and no one shall be allowed into the venue thereafter. i.e., candidates should present themselves by **9.00 a.m.** on the examination venue. After that no candidate shall be permitted to enter the premises of the examination venue.

The candidates shall compulsorily be seated in the examination room **thirty minutes** before the time scheduled for the commencement of the examination.

The allocation of invigilators to the examination rooms shall be done through shuffling using the EMS application, in the Chief Invigilator's control room. There shall be no deviation from the said allocation.

The question paper bundles shall be opened under video coverage at **9.00 a.m.** i.e., half an hour before the actual commencement of the examination and distributed to the invigilators for opening and distribution to the candidates by **9.15 a.m. i.e., 15 minutes** before the commencement of the examination by obtaining signature from any two candidates available for witness.

The special covers meant for packing kept in the question paper boxes shall be taken out and kept safely while opening the question paper boxes.

The examination shall be concluded on time. An alarm bell shall be sounded in respect of each of the following activities in order to alert the candidates as well as invigilators, who shall make appropriate announcements as required.

TNPSC EXAMINATION STAFF INVIGILATORS LIST


Centre: SRI SARADA NIKETAN COLLEGE FOR WOMEN, KARUR -5.

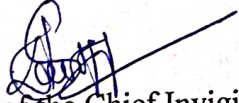
Date: 24.07.2022

Centre Code: 0901

Time: 9.30 to 12.30

Session: FN

Hall No.	Name	Designation	Designation of exam duty	Mobile No:	Signature
	Ms.S.Kavitha	HOD	Chief Invigilator	9894622066	
21	Ms.K.Sinduja	Asst.Professor	Invigilator	8637416512	K. Sinduja
22	Ms.K.Balambal	Asst.Professor	Invigilator	9894722511	K. Balambal
23	Ms.S.Shanthi	Asst.Professor	Invigilator	9342516529	S. Shanthi
24	Ms.V.Renganayagi	Asst.Professor	Invigilator	9788236259	V. Renganayagi
25	Ms.S.Meenatchi	Asst.Professor	Invigilator	8838754972	S. Meenatchi
26	Ms.M.Gayathri	Asst.Professor	Invigilator	8675075225	M. Gayathri
27	Ms.A.Vigneswari	HOD	Invigilator	9487538961	A. Vigneswari
28	Ms.M.Kanimozhi	Physical Directres	Invigilator	9787325141	M. Kanimozhi
29	Ms.B.Mariyammal	Asst.Professor	Invigilator	9600824132	B. Mariyammal
30	Ms.U.Sooriyalakshmi	Asst.Professor	Invigilator	9677325297	U. Sooriyakshmi
31	Ms.K.Geetharamani	Asst.Professor	Invigilator	9698111331	K. Geetharamani
32	Ms.M.Vijayalakshmi	Asst.Professor	Invigilator	6380498946	M. Vijayalakshmi
33	Ms.K.Vanitha	Asst.Professor	Invigilator	6379607949	K. Vanitha
34	Ms.G.Vaishnavi	Asst.Professor	Invigilator	6385229972	G. Vaishnavi
35	Ms.R.Venkatesan	Asst.Professor	Invigilator	9361202425	R. Venkatesan
36	Ms.J.Dharani	Asst.Professor	Invigilator	8220995074	J. Dharani
37	Ms.N.Sarathapreetha	Asst.Professor	Invigilator	9025288561	N. Sarathapreetha
38	Ms.V.Girija	Asst.Professor	Invigilator	9597551460	V. Girija
39	Ms.S.Gowsalya	Asst.Professor	Invigilator	9363574224	S. Gowsalya
40	Ms.M.Vinitha	Asst.Professor	Invigilator	6381386184	M. Vinitha


Signature of the Chief Invigilator

TNPSC EXAMINATION

STAFF INVIGILATORS LIST

Centre: SRI SARADA NIKETAN COLLEGE FOR WOMEN, KARUR -5.

Date: 24.07.2022

Centre Code: 0901

Time: 9.30 to 12.30

Session: FN

Hall No.	Name	Designation	Designation of exam duty	Mobile No:	Signature
	Dr.N.Nagadeepa	Principal	Chief Invigilator	9676694444	<i>N.Nagadeepa</i>
1	Ms.E.Niraimathi	HOD	Invigilator	8883953087	<i>E.Niraimathi</i>
2	Ms.M.Mohanambal	Asst.Professor	Invigilator	9500622934	<i>M.Mohanambal</i>
3	Ms.M.Jayalakshmi	HOD	Invigilator	9003283885	<i>M.Jayalakshmi</i>
4	Ms.M.Thajunisha	Asst.Professor	Invigilator	8608733576	<i>M.Thajunisha</i>
5	Ms.M.Rekha	Asst.Professor	Invigilator	9487514611	<i>M.Rekha</i>
6	Ms.S.Kalaivani	Asst.Professor	Invigilator	6374875396	<i>S.Kalaivani</i>
7	Ms.J.Illakkiya	HOD	Invigilator	9677454021	<i>J.Illakkiya</i>
8	Ms.R.Kirubasree	Asst.Professor	Invigilator	8940981528	<i>R.Kirubasree</i>
9	Ms.P.Narmatha	Asst.Professor	Invigilator	8610526452	<i>P.Narmatha</i>
10	Ms.N.Sangeetha	Asst.Professor	Invigilator	9585482421	<i>N.Sangeetha</i>
11	Ms.N.Deepa	Asst.Professor	Invigilator	9047366615	<i>N.Deepa</i>
12	Ms.Praveena	Asst.Professor	Invigilator	9786574889	<i>P.Praveena</i>
13	Ms.A.Shamili	Asst.Professor	Invigilator	8838088630	<i>A.Shamili</i>
14	Ms.S.Kavitha	Asst.Professor	Invigilator	9790532170	<i>S.Kavitha</i>
15	Ms.R.P.Kavitha	Asst.Professor	Invigilator	8610360185	<i>R.P.Kavitha</i>
16	Ms.K.Priyadharshini	Asst.Professor	Invigilator	9787828258	<i>K.Priyadharshini</i>
17	Ms.J.Nathi	Asst.Professor	Invigilator	8056817813	<i>J.Nathi</i>
18	Ms.V.Abarna	Asst.Professor	Invigilator	9976328434	<i>V.Abarna</i>
19	Ms.G.Sumathi	Asst.Professor	Invigilator	8838457979	<i>G.Sumathi</i>
20	Ms.M.Ragavi	Asst.Professor	Invigilator	6381839246	<i>M.Ragavi</i>

N.Nagadeepa
Signature of the Chief Invigilator