Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SRI SARADA NIKETAN COLLEGE FOR WOMEN**
Name of the head of the Institution	**Dr.T.Manimegalai**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08098609807**
Mobile no.	**9489151733**
Registered Email	**rkt.ssnck@gmail.com**
Alternate Email	**csc_sugan@ssnc.ac.in**
Address	**Esanatham Road, Kodangipatti Village,Thanthonimalai (po), Karur.**
City/Town	**Karur**
State/UT	**Tamil Nadu**
Pincode	**639005**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Rural**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Ms.J.Jeyanthi**
Phone no/Alternate Phone no.	**09894979865**
Mobile no.	**9344879849**
Registered Email	**iqac.ssnck@gmail.com**
Alternate Email	**rkt.ssnck@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://ssnc.ac.in/documents/aqar/AQAR-2018-2019.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://ssnc.ac.in/documents/academics/calender.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.36**	**2018**	**26-Sep-2018**	**25-Sep-2023**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**25-May-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Guidelines for publishing	**03-Jun-2019**	**35**

papers in UGC journals	1	
Teaching Methodology	10-Jun-2019 1	35
Capacity Building Programme	07-Sep-2019 1	35
Faculty Development Programme	14-Nov-2019 1	35
Faculty Enrichment Programme	30-Dec-2019 1	35
Quality of Leadership	31-Jan-2020 1	35
Faculty Enrichment Programme	03-Feb-2020 1	35
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**32**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

World Day Against Child Labour Observation of AntiTerrorism Day International yoga Day Anti Drugs Day Enrolment Drive Campus Cleaning Jal Shakthi Abiyan Independence Day Celebration Independence Day Parade Fit India Movement – Live Oath Taking International Breast Feeding Week – Completion NSS Programme Officers

Training NSS Day Celebration Skill Development Programme Menstrual Hygienic Management One India One Pledge Ozone Day Celebration

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Admission Committee	Commitee framed to increase the admission
Innovative thinking among students	Conducted extension activities in all departments
Research committee	About the research importance for career
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Management committee	20-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**05-Feb-2020**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**11-Feb-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**It formulates each aspect in all criteria of IQAC and procedure and policies are framed to monitor all activities in student and college growth in various aspects like 1)Lesson plan, 2) Academic calendar , 3)Event reports , 4) Academic and Administrative Audit, 5) Innovative student project , 6) Application**

oriented teaching 7)Result analysis 8)Staff and student welfare, 9) Delivering of the content to the students 10) Introducing the new technologies to students and faculties for upgrading themselves according to the society expectation and industry requirements.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has been accredited with NAAC 'B' grade in the year 2018. The college at present has 9 departments out of which PG teaching facilities are available in 5, M.Phil courses in 2 subjects are also available. Entire campus be green zone pollution free zone. Emphasis is laid on e-learning and hands on experience laboratory facilities for investigation are to be equipment. Our college students and teaching faculty has been registered for MOOC (SWAYAM and National Programme On Technology Enhanced Learning NPTEL) where they access e-learning through online Web and Video courses for various streams. TNPSC coaching classes are also organized for all students. The entire campus be Wi-Fi enabled apart from LAN well stocked and well maintained library facility. Biometric attendance management system for faculty and non teaching staff. Good sports facility both indoor and outdoor. Auditorium with international standards for hosting conference and workshop. To promote women's education. To equip and empower students with relevant knowledge, competence and creativity to face global challenge. To create awareness of human rights, value system. Culture, heritage, scientific temper and environment this is sustainable. The base for curriculum designing is the prescribed UGC model syllabus. HOD's Meetings are held frequently with the principal to disseminate the information regarding the academic activities, in turn the Head of the department discuss their action plans to the staff members. As per the norms of Bharathidasan University, Examination Schedule is followed and informed to all the departments and students about the same. The college has the motto to enthuse and elevate students to greater heights of life. The goal and objectives of the college are well defined and meticulously pursued.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Diploma in Medical Laboratory Technology	Diploma in Medical Laboratory Technology	24/07/2019	30	Laboratory technicians and Assist pathologists	To train students to work as laboratory technicians and assist pathologists in their duties. As a lab technician, they must

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	0	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nill	Nill
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Tamil	2
MSc	Mathematics	8
MSc	Chemistry	6
MCom	Commerce	1
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes

Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The Feedback Mechanisms prevailing at the College The development of any organization, especially a college, heavily depends upon a well functioning feedback system. It requires a thorough preparation to initiate, launch and implement the feedback system. This college has been practicing a count feedback systems accommodating all the stakeholders including staff, students, alumni and parents for many years to help the individuals and organization as a whole to improve the performance and effectiveness of the Institution. FACULTY • Feedback is obtained from the faculty members in our college and other institutions who serve as external examiners and members of Board of Studies in various disciplines. The feedbacks are properly analyzed and revised to update the syllabus. • PARENTS • Parents are important stake holders of this system. Parents meeting is periodically conducted in this college and their suggestions are regularly obtained and analyzed. • The following parameters are accommodated in the feedback. • Teaching faculty • Fees Structure • Infrastructure • Library • Environment • Career guidance and Placement EMPLOYERS • The feedbacks offered by the employers about the programs are given due significance and accordingly, the contents of the program are modified / revised. • The Board of Studies of various departments are invariably represented by one employer, who is normally a senior industrial expert. STUDENTS • Students' feedback on staff received every year. • The following parameters are considered to obtain feedback. They are • Academic Content • Usefulness of teaching materials • Study groups in furthering learning • Timelines of practical work • Educative value of mid-programme placement • Giving and getting helpful feedback • Fairness of evaluations • Interaction with faculties • Interaction with Administration • Computer Facilities • Library Facilities • Recreational Facilities • Extra-Curricular Activities • Sports Facilities • Students' feedback on curriculum is utilized while framing and revising the syllabus. ALUMNI • This college enjoys a strong and healthy association with the Alumni Club. • As the alumni is found to be the brand ambassador(s) of our institute, the feedback, of the alumni is given, due considerations. • The alumnus has active representation in the Board of studies Meet. • The recommendations made by the alumni are subsequently discussed and approved by the BOS.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses

			teaching only UG courses	teaching only PG courses	
2019	543	58	18	1	37

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
55	55	4	2	1	2
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

• Yes. Student Mentoring System is adopted in our Institution. • It enables bridging gap between the Teachers and Students and also helps in shaping up the students. • This creates a better environment in the college, where students can approach teachers for both educational and personal guidance. • Motivate students to attend holistic activities like placement, internship and technical symposium in Inter Intra colleges in Tamilnadu. • Providing guidance/suggestions for the slow learners. • Students are divided into small groups of no more than five to ten, and are assigned a tutor, who meets with them fortnightly and understands their direction and guides them. • Mentors keep in touch with the parents as well depending on need and thus are a source of immense support to students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
603	55	1:11

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
55	19	19	19	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.S.Ilavarasi	Assistant Professor	Silambu Selvar MA.PO.CHI AWARD
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

BA	UTAM	6/3	03/06/2020	28/12/2020
BA	UENG	6/3	03/06/2020	Nill
BSc	UMAT	6/3	25/09/2020	Nill
BCA	UCOS	6/3	25/09/2020	Nill
BCom	UCOA	6/3	25/09/2020	Nill
BBA	UCOA	6/3	25/09/2020	Nill
MCA	PT	6/3	02/04/2020	Nill
MPhil	PTAM	4/2	02/04/2020	Nill
PhD or DPhil	PMIC	Nill	Nill	Nill
[View File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• The five Units of the syllabus are judiciously divided and the students are exposed to three CIAs proportionately. For the first years the dosage for CIA will be lesser and for others it will 221. • For the first semester of UG and PG the units will be 122 because of student heterogeneity and late admission. • CIA portions and ADR are audited by the Principal and Deans concerned. • The CIA question papers where ensured for corrections before submitting to the CIA – Dean, the faculty members have to ensure the correctness with the countersign of their HODs. CIA questions have to bear the sign of question paper setter (QPS) and HOD concerned. • The CIA questions of all departments were made to academic audit by external expert and the quality of the same is monitored by the IQAC. • The answers scripts too are reviewed by the respective HOD for discrepancies if any. • Internal Assessment is made mandatory and confidential which maintained in question paper setting, examination hall arrangement and allocation of Hall Superintendents. • Assignment on different topics is mandatory and have to be submitted in defined timeline • For the UG and PG students Seminar component is there and seminar is conducted and the marks are included for final consolidation and the same will be useful for placement interview and higher education. • The valued answer scripts of CIA are distributed in front of all the students and discrepancies and lapses if any, are redressed immediately by the course teacher and only then the marks are entered in the CIA register. • The final CIA marks in the consolidated table are verified before entering in the website portal of University Controller of Examinations. • The academic performance is monitored by students performance through, class tests, assignments, class seminars, CIA, group discussions and other presentations. • Academic Audit through external experts for all the Departments are conducted (with defined Syllabi, lesson plan, CIA questions and Model Examinations questions). • At the beginning of the academic year, the Heads of the departments orient the freshers to the features of CBCS, internal and external evaluation, marks for University distinction and University ranks. • A copy of the course papers/detailed curriculum at every semester is made available to all the students. • The evaluation process includes Continuous Internal Assessment (CIA) for 25 of marks and semester examination for 75 of marks. • Prior intimation of the internal test (CIA) dates is made transparent through Academic Calendar. • A model or revision test is made compulsory for all the students. Those who excel in the model, the CIA marks will be audited amended towards achieving distinction and University Ranks. • For slow learners and those gone on OD, special tests are given on request and on recommendation of Counselors, PE, NSS - POs. • For repeat test of CIA a separate question will be constructed. • The required number of words/passages is instructed and expected from the candidates for

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250

words)

> • An academic calendar is prepared in advance with the details of working days, schedule of examinations (CIA i.e. CIE and University Semester) and the major regular/special events. • In the beginning of the academic session the students are apprised of academic calendar and same is uploaded on college website. • Teachers record the routine works during the college time in the Teachers Academic Interaction Record (AIR) and it is submitted to the Principal weekly that forms accountability. • Dates and details of Continuous Internal Assessment Examinations (CIA/CIE), class tests, quiz, assignments, model examinations and seminars are given in the calendar. • CIA, model examinations, practical examinations and University examinations are displayed on the general and departmental notice boards well in advance. • Time lines for completion of syllabus, submission of CIA questions, printing of question papers, the preparation of answer booklets, display of duty chart, Display of hall allocation, display of hall superintendents, issue of answer scripts for correction to the respective course teachers, issue of valued answer scripts to the students, entry of CIA marks in the CIA register, forwarding of the marks to the Principal through Examination cell. • Each test is phased and conducted with sufficient space period for the teachers to teach and students to learn and present. It is decided by the examination committee under the Dean of curriculum and COE-CIA.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.ssnc.ac.in/documents/academics/po.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UTAM	BA	TAMIL	14	14	100
UENG	BA	ENG	16	15	94
UMAT	BSc	MATHS	41	40	98
UPHY	BSc	PHYSICS	11	9	81
UCHE	BSc	CHEMISTRY	18	14	77
UCOS	BSc	MICRO BIOCOMPUTER SCIENCELOGY	13	13	100
UCOA	BSc	COMPUTER APPLICATIONS	14	14	100
UBBA	BSc	BUSINESS ADMINISTRATION	26	25	96
PTAM	BSc	MICRO BIOLOGY	3	2	67
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	750	UGC	100000	100000
Minor Projects	365	UGC	150000	57500
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National level conference recent trends in accounting, finance and digital marketing.	Commerce	24/01/2020
International conference on issues and challenges in HRD management.	Business Administration(BBA)	29/07/2019
International conference on applications of nanotechnology in life science.	Physics Microbiology	31/01/2020
National Seminar on working principle and construction of electrochemical sensor/bio-chemical sensor for various applications.	Chemistry	11/02/2020
International conference on technologies in tamil literature	Tamil	04/10/2019
National level seminar on recent trends in applied mathematics.	Mathematics	05/02/2020
National workshop on Ancient Indian mathematics	Mathematics	21/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nill	nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Tamil	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	0	Nill	0
International	Tamil	2	0
International	Commerce	7	6.2
International	Business Administration	4	0.48
International	Computer Science	3	6.6
International	Micro Biology	3	5.1

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
Business Administration	1
Library	1
Microbiology	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional

Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
nil	nil	nil	Nill	Nill	Nill	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	25	24	2	Nill
Presented papers	10	10	6	Nill
Resource persons	1	Nill	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	0	0	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant

		institution/ industry /research lab with contact details			
NIL	NIL	NIL	Nill	Nill	Nill

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
PS Academy	11/12/2019	Providing Campus Connect Programme for Students	130
GUIMAX Educational Academy, Palayang kottai	04/10/2019	Providing Spoken English Practice and Soft Skills Training for Academic Related Activities in Organizing Seminars/Workshops	360
Sri Venkateshwara Type writing Institute	09/08/2019	Providing Legal Commitment for Type Writing Services / Practices to Improve Our Students Life Skills.	71
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1040000	1043130

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Nill	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	3.14.11	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6366	898410	153	18509	6519	916919
Reference Books	6249	3793979	68	5873	6317	3799852
Journals	12	19300	Nill	Nill	12	19300
CD & Video	109	3270	Nill	Nill	109	3270
Library Automation	Nill	Nill	Nill	Nill	Nill	Nill
Weeding (hard & soft)	Nill	Nill	Nill	Nill	Nill	Nill
Others(specify)	19	7275	Nill	Nill	19	7275

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	94	77	0	13	0	4	0	10	0
Added	0	0	0	0	0	0	0	20	0
Total	94	77	0	13	0	4	0	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Ms.E.Niraimathi	https://mail-attachment.googleuserconte nt.com/attachment/u/0/?ui=2&ik=43f2d8d1 de&attid=0.1&permmsgid=msg-f:1696389010 274234414&th=178ac8d12645b02e&view=att& disp=safe&realattid=f_kn7hv97l0&saddbat

=ANGjdJ8e2grDfFSm626r_OGnI7XimvChPu7Lgf
Q9i8r5jl6z4U5W9D

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
380000	383388	6300000	6394780

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Library: The College has a good collection of books monographs on various titles and subjects. The library is maintained by the library staff. Library committee ensures the proper maintenance of library and it is partially digitized and also open even after class hours. Students and staff registers are mandatory for students after completing university examination and staffs before relieving the college. Laboratory: Each science department is responsible for the submission of requirements and maintenance of the laboratories. Laboratory discipline and silence is being strictly adhered. Individual penalty and general breakage recovery system is in practice. Stock register is maintained by the department Computers: The computers are maintained by the programmer and the register is maintained. Wi-Fi facility is available for the entire campus. Classrooms: The class room cleanliness is maintained by the house keeping people. All the class rooms are engaged for academic interaction during working hours. Campus: Suggestion box is available to collect feedback from students and parents. Water purifier system is maintained regularly. A Register is maintained at the gate for registering the visitors to the college. Smart class room is utilized as per schedule and the register is maintained to record the usage.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC/ST Scholarship,	146	1077340
Financial Support from Other Sources			
a) National	0	Nill	0
b)International	0	Nill	0
	View File		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill development	05/02/2019	162	Annamalai University

Remedial coaching	19/03/2020	79	Sri Sarada Niketan College for Women
Language Lab	09/01/2019	42	Sri Sarada Niketan College for Women
Bridge courses	07/08/2019	121	Sri Sarada Niketan College for Women
Yoga	22/01/2020	31	Sri Sarada Niketan College for Women
Meditation	12/02/2020	637	Sri Sarada Niketan College for Women
Personal Counselling	20/09/2019	4	Sri Sarada Niketan College for Women

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	TNPSC	105	Nill	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	160

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Sri Navaladi Aircon	36	11	Nill	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to

higher education				
No Data Entered/Not Applicable !!!				
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	**Nill**
SET	**Nill**
SLET	**Nill**
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Integrations Divine Song (Solo)	**Institution**	**20**
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	**Nill**	**National**	**Nill**	**Nill**	**Nill**	**Nill**
2020	**Nill**	**National**	**Nill**	**Nill**	**Nill**	**Nill**
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The talented and knowledgeable students at under graduation stage, who perform their amicable maximum in their subjects, co-curricular, extracurricular, academics and other cultural activities, are proposed by the HODs in the staff council meeting. After the conference with HODs, Deans, Cell coordinators, IQAC, Principal and Secretary of the college, the Executive members of the college union and its related forum associations are finalized. The amicable students nominated from each category based on their academic performance by IQAC, one student from PG final year is selected as the chair person and one student from UG final year is nominated as Secretary. The student's representatives for IQAC have been appointed. Also, for the college union and its related associations. A familiar, capable and efficient student from each category has been nominated as a member. Not only by the notice board instructions but also by these nominated students, the tasks, targets, information and activities that are to be carried out by the students within the given time are properly intimated. Also the various academics such as Alumnae, Entrepreneurial training programmes, Training Development, Extension Development, Research Development, Orientation programme, Placement Campus interview, Career guidance Counseling both academic and psychological, Communicative English program, NSS based village adoption activities/camps, Conduct of conferences, Students welfare, endowments, Freeships, Grievances, Women cell, Lighting ceremony, Padha pooja, College day, Sports day, Convocation day, YRC/RRC, Parents Students Teachers colloquium meeting,

> Consumer club etc.., are being controlled by the students council democratically, in addition the National festivals and celebrations have become a great success by the fullest support of the student council. The contribution of the student member of the Library advisory committee, Hostel committee, Appeal Grievance committee, Students welfare committee, Finance committee, Anti-ragging committee, Women cell, Examination committee, Research committee, and other functional committees are commendable.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Sri Sarada Niketan College has registered alumnae association in the name of "Sarada Nandhini" under the Tamil Nadu societies registration act 1975[Tamil Nadu Act 27of 1975]. The association is constituted with 11 members. The Executive committee and general Body comprise all registered members. COMPOSITION OF THE ALUMNAE ASSOCIATION: S.NO NAME DESIGNATION 1. K.S. Kavitha President 2. R.Anitha Vice president 3. S.Kavitha secretary 4. R.Bharani Joint secretary 5. T.Bhuvaneswari Treasure 6. K.Thilagalakshmi Member 7. M.Radha Member 8. S.TamilSelvi Member 9. G.Kavitha Member 10. S.Sridevi Member 11. T.M.Saranya Member The institution has a vibrant Alumni Association. The Alumni of the college are placed in industries, education, business, professional fields, academics and social works. The college organize at least one alumni meet in a year and collects feedback and uses it for the improvement of the college. Sarada Nandhini Alumni Association is a formally registered body. Membership is automatic upon completion of courses under any programme at our institution campus. The contribution of the alumni for the growth and progress of the college is immeasurable. They offer students support service by way of counselling, guidance and lectures. The Alumni Association creates and maintain a lifelong connection between the institute and its alumni. The alumni association works to connect alumni, support students and built an unforgettable institute experience through the delivery of events, programmes and services. Alumni of the college contributed both financially and non-financially over the years in growth and development of college Major Platform where SSNCK Alumni are engaged: Below is the list of activities arranged regularly. • Annual Alumni Meet called Sarada Sangamam (organized by Sarada Nandhini Alumni Association) once in a year to draw all alumni across all batches. • Each department organizes invited talks/ Guest lectures/Expert talk by alumni to boost alma mater and current students in the department. • As the participants/Speakers during workshops and Conferences • Supporters for various college events. • Member of Admission Boards • An alumnus also forms the active member of IQAC at various levels. • To arrange and support in placement activities for the students • To encourage and guide the students of the college on self-employment to become entrepreneurs • The Sri Sarada Niketan College Alumni Association "Sarada Nandhini' is an integral continuation of the relationship of the students with their soul. It has an active calendar events to bring the alumni for various projects. • Despite the fact that the SSNCK alumni are wide spread all over the globe, all measures are taken for the frequent reunion of its members who serve as strong pillars of the institution. In the present scenario the social media plays a pivotal role in keeping the global alumni connection. • Alumni of the SSNCK are contributing in the overall development of the students of college which would ensure better professional future for the students. The college website and other social media are the best means to have a fruitful communication with the alumni and former faculties scattered all over the world.

5.4.2 – No. of enrolled Alumni:

1028

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Sri Sarada Niketan College Alumni Association "Sarada Nandhini' has arranged the alumnae meeting in the year of 2019-2020 on 2.2.20 in which 369 alumnae were actively participated.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

All the members of the college collectively involve and own responsibility. It is the bottom-up approach that determines the functioning of the college. As such the college promotes a culture of participative management for organizational effectiveness. There is a functional decentralization by establishing IQAC with Coordinator, Joint Coordinator, Vice Principal, COE-CIA, Deans, HODs and Office Superintendent. They serve according to the collective decisions of the college management committee. Thus, the decentralization ensures democracy and transparency in all activities. Delegation of responsibility by way of dividing the task achieve doubling of the success is the effective policy in the college. It is evidently given in the calendar and it is in practice. Starting from giving advertisement and subsequently for Admission, bridge course, Students Orientation Programme, Faculty Orientation Programme, accountability, reaching the target, setting next target, keeping the standard and quality care, effective management, cost optima, brand establishing, review through feedback analysis, monitoring towards achieving vision, mission and objectives of the institution are meticulously followed. The organogram of our institution clearly depicts the typical decentralization and participative management of the institution. Policy, Plan and Practice: The Principal and the Members of IQAC carry out analysis on matters related to the institution and its functioning. Reports by departments, associations and suggestion of stakeholders are useful for making policies and planning for the future. The college has a staff council which consists Principal, IQAC, HODs and course coordinators of all disciplines that meet regularly/on need basis to monitor routine working. These discussions help to promote effective coordination vertically and horizontally. Similarly, each department has a departmental committee to discuss the departmental issues and student related development programmes. The inputs of departments are discussed by the IQAC and the staff council. The students and alumnae feedback are also analysed and necessary steps are taken. The Principal meets individual staff members and discusses the feedback and about the areas that need further attention. Academinc Leadership The academic leadership consists of Principal, IQAC, HODs, and Faculty members as counsellors/mentors. In addition, provision of leadership is honoured to hold: 1. National Service Scheme as Programme Officer 2. Coordinator for Youth Red Cross 3. Coordinator for Red Ribbon Club 4. Organizing Secretary for the conduct of Conferences/Seminar 5. Faculty in charge of COE-CIA 6. Faculty in charge of Training and Development 7. Faculty in charge of Research and Development 8. Faculty in charge of Students' welfare and Development The Principal holds the academic leadership and the Secretary of the college holds the administrative leadership. The functions of these two positions are well synchronized by the Management Committee. There is a functional decentralization by establishing IQAC Coordinator, Controller of Examinations, Heads of the departments (HODs) and Office Superintendent. They

work according to the collective decisions of the Management Committee. Thus, the decentralization ensures democracy and transparency in all activities

6.1.2 – Does the institution have a Management Information System (MIS)?
Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	? Admission of Students : Admission notification are published in both Tamil and English in regional newspaper. Flex/banners are displayed at vital points in the city. Publicity is also given in the regional magazines and state level journals. The college website has information about the courses offered. The college issues prospectus along with the application form with all details like courses offered, fee structure , scholarships ,code of conduct etc., At time of admission ,the faculty members guide and counseling the applicants and the parents through Help Desk regarding course selection, scope of the course and current trends of the course.
Industry Interaction / Collaboration	? Industry Interaction / Collaboration: The career guidance and placement cell play a key in interacting with various industries and organizations to enable placements for students. Vacancies arising in organizations are brought to the attention of the placement co-ordinator. The co-ordinator takes the necessary steps to find a suitable candidate by communicating to alumnae and students doing final year in our college. In collaboration with industries for conducting workshops/ seminars and do project work. Skill development and enrichment programmes were conducted by Guimax Academy for students and faculties. Industrial visit is organized for students to know current trends and operational process in the industry.
Human Resource Management	? Human Resource Management: Our college evaluates the teachers on the basis of their teaching performance and student feedback. The performance appraisal process for teachers has been designed as a growth focused appraisal process. The goal of such an approach is to enhance student learning through

	high quality teaching. The teaching and non-teaching staffs are encouraged to pursue higher studies and to attend advance administrative/academic training program. This helps in upgrading their skills, teaching methodologies involving ICT enabled methods.
Library, ICT and Physical Infrastructure / Instrumentation	? Library, ICT and Physical Infrastructure / Instrumentation Library: 1. The Library has a collection of books on various books and titles. 2. All the books are bar-coded for effective distribution and access. 3. Easy accessibility through KOHA software. 4. e- journals and e-books are available. ICT 1. Every department has lap-top with wi-fi connection. Expansion of e-technology through curriculum delivery, teaching, learning, evaluation and research. 2. NPTEL online courses are conducted for the students. Physical infrastructure 1. The institution has adequate physical facilities. 2. Infrastructure of our institution strives to provide ample opportunities for the intellectual, cultural and physical development of young girls.
Research and Development	? Research and Development: The committee supports and encourages faculty for professional advancement and development of the college. The committee advises the faculty members to apply for Minor Research and Major research projects. The college provides guidance to the faculty to publish in journals at national/ international level and also insists the student to participate and present paper at national/ international conferences. The college promotes faculties in research by granting leave, arranging for books requirement by them and also motivate them to organize workshop and seminars . The management of the institution has the policy to give increment to the faculty members acquiring Ph.D., Degree.
Examination and Evaluation	? Examination and Evaluation: 1. Assessment is done within the framework of the rules and guidelines of the university. 2. Every semester three CIAs are conducted to evaluate the students. It helps the students to get more marks in the University Examinations. 3. Internal Quality

	Assurance Cell (IQAC) scrutinize the model examination question papers and conduct the test vigilantly. 4. The evaluation pattern adopted by our college ensures creativity, originality and analytical thinking. 5. Re-examination is scheduled for students participating in sports, cultural events and to those appearing for various competition and competitive examinations.
Teaching and Learning	? Teaching and Learning: 1. Being the rural college, the students are largely from Tamil medium, every measures are taken to avoid complex amongst the students. 2. Book Bank Scheme, SCSL, Advanced Reading Materials for Advanced Learners and ICT enabled teaching methods are available to enhance the learning. 3. Industrial visits are organized for the students to acquire practical knowledge. 4. General awareness regarding soft skills development, human rights are added to the existing curriculum enabling the students to face the competitive market. 5. To promote Independent learning skill by assignment, seminar, Case study analysis, paper presentation/publication in the proceedings and journals, internships.
Curriculum Development	1. Curriculum is planned by the Parent University and implemented by the faculty members judiciously. 2. Apart from the subjects prescribed in the curriculum, college conducts various courses to improve the student's Soft Skills, Leadership Qualities, Communication Skills and Entrepreneurship development. 3. The committee also ensures well planned educational development under IQAC promotion for Co-curricular and various academic initiatives. The IQAC ensures the overall college development for curriculum implementation. 4. The college has designed and developed curriculum for 10 Certificate Courses to prepare the students for the dynamic employment market. The courses are: • Basket Spinning • Art out of Waste • Tailoring and Dress Making • Doll Making • Glass Painting • Basic Diploma in Computer Application • Embroidering Designing • Library and Information Science

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Our college aims at improving the standard of education offered and becoming one of the best institutions for women education. Student feedback analysis reports submitted every year. Our college permits the faculty members to present/participate in seminars workshops conducted by other institutions and organizations. Special incentives for publication in referred peer- reviewed research journals, Ph.D. holders, and research project guidance.
Administration	The secretary is the administrative and the principal is the academic head of the institution. The Vice principal is in charge of all the academic and administrative activities of the college Academic planning, assignment of academic responsibilities, marshalling the human and other resources after getting approval from the management. The Principal communicates, motivates and monitor the performance of the staff. The senior most faculty members are designated as the head of the department. Every department staff members are involved in all the institutional process.
Finance and Accounts	Our college being self-financing institution, The financial resources are properly and efficiently utilized by the management. All financial matters are dealt directly by the secretary. Heads of the department submit request for funds to conduct seminars workshops and conferences. Librarian submits requests for funds for yearly subscription to journals and e-resources, AMC for library software purchase of new books journals and periodicals conduct of book fair etc.
Student Admission and Support	The students are selected through their academic record and admission is made as per the Tamil Nadu Government norms and University. 2. As per State Government norms, marks obtained in the respective UG courses are considered for preparing merit lists for PG. 3. Percentage of marks in the PG Programme is considered for admission in M.Phil. Programme adhering the standard norms given by the University/DCE. 4. The College admission committee reviews the admission process every year. 5. The

	demand ratios for various courses are analyzed. 6. The admission process helps to identify the minority communities and economically backward students.
Examination	Our college conducts the CIA examination as per the schedule planned and presented in the college calendar. Maximum marks for CIA will be 30 and with one hour and 30 minutes test duration. CIA marks are informed to the parents through progress report., our institution provides the examination answer scripts and centralized examination is arranged for all the examination (CIA-1,CIA-II,CIA-III)

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nill	Nill	Nill	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Guidelines for publishing papers in UGC journals	Nill	03/06/2019	03/06/2019	35	Nill
2019	Teaching Methodology	Nill	Nill	10/06/2019	35	Nill
2019	Capacity Building Programme	Nill	Nill	07/08/2019	35	Nill
2019	Faculty Development Programme	Nill	Nill	14/11/2019	35	Nill
2019	Faculty	Nill	Nill		35	Nill

	Enrichment Programme			30/12/2019		
2020	Quality of Leadership	Nill	Nill	31/01/2020	35	Nill
2020	Faculty Enrichment Programme	Nill	Nill	03/02/2020	35	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nill	Nill	Nill	Nill	0

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
53	53	22	22

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teaching- Management sanctions Casual Leave, Medical Leave, PF, Permission and On Duty with salary	Non teaching - 1. Personal loans (advance, interest free loan) are given to staff at the time of emergency. 2. Insurance scheme is adhered to teaching, non-teaching staff and students. 3. Arranges transport facility at the time of emergency. 4. Water purified by RO system is available in all the buildings. 5. Health care centre to offer First Aid for emergency.	. Canteen and Health Care Centre are available in the campus 2. Facility of paying admission fees in instalments is accepted by the management on request by the parent through the Principal.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The management committee is the apex body to monitor effective and efficient use of financial resources. Standardized auditing procedures are adopted to scrutinize the utilization of the resources. Management adopts a systematic policy for the control of expenses and usage of funds. The college accounts are subjected to internal and external audit. Audit is done annually. External audit is done by a Chartered Accountant appointed by the management. Once in a year external audit is done by the accountants of Sri Ramarksihna Tapovanam,

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
VKA polymers	50000	National workshop for Asian Indian Mathematics
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6.4.3 – Total corpus fund generated

605

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	Yes	N.Ramanujam co	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Activities 1. At the time of admission/date of reopening, defined Parents meeting day, Annaiyar Jayanti day, Convocation day, Pada Pooja day and Lighting ceremony are conducted. 2. The parents of the students have to accompany the children for attending on duty programmes / NSS camps and other competitions. 3. During the PSTC, one of the parents are assigned/requested to address/hoist the flag/light the lamp Support 1. As the college is remote and rural based, the students are economically weak and parents too are fragile. Our system functioning is little rigid from waking up to bedding with multifarious activities. The hostellers have duties of housekeeping, resource serving, performing decoration, performing pooja, performing meditation, kitchen practice etc. In the beginning though the students find different and difficult, later they adopt to the system. In this transition period the parents support the college system and thereby the children become promising citizen. 2. In case of acute economic crisis, if any of the parent represent the difficulty, the same is genuinely considered to provide reasonable concessions in food/fees or both. 3. The college is not subscribing any fee or other money collection from the parents or students for this colloquium. 4. In case of untimely situations, the parents are provided with free accommodation at our campus on emergency basis.

6.5.3 – Development programmes for support staff (at least three)

Activities 1. At the time of admission/date of reopening, defined Parents meeting day, Annaiyar Jayanti day, Convocation day, Pada Pooja day and Lighting ceremony are conducted. 2. The parents of the students have to accompany the children for attending on duty programmes / NSS camps and other competitions. 3. During the PSTC, one of the parents are assigned/requested to address/hoist the flag/light the lamp Support 1. As the college is remote and rural based, the students are economically weak and parents too are fragile. Our system functioning is little rigid from waking up to bedding with multifarious activities. The hostellers have duties of housekeeping, resource serving, performing decoration, performing pooja, performing meditation, kitchen

practice etc. In the beginning though the students find different and difficult, later they adopt to the system. In this transition period the parents support the college system and thereby the children become promising citizen. 2. In case of acute economic crisis, if any of the parent represent the difficulty, the same is genuinely considered to provide reasonable concessions in food/fees or both. 3. The college is not subscribing any fee or other money collection from the parents or students for this colloquium. 4. In case of untimely situations, the parents are provided with free accommodation at our campus on emergency basis.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	TNPSC Motivational Programme	12/07/2019	Nill	12/07/2019	183
Nill	Young Scientist 2019	01/08/2019	Nill	01/08/2020	190
Nill	Capacity Building Programme	07/09/2019	Nill	07/09/2019	187
Nill	Placement Training	24/02/2020	Nill	Nill	187
Nill	Journal Forum	03/02/2020	03/02/2020	05/02/2020	120
Nill	Job Fair	22/02/2019	Nill	22/02/2019	185
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Legal awareness on women's rights	13/08/2019	Nill	121	Nill
Digital literacy for	20/09/2019	Nill	226	Nill

| women | | | | | | | |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
30 kwh

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	**No**	**Nill**
Provision for lift	**No**	**Nill**
Ramp/Rails	**Yes**	**Nill**
Braille Software/facilities	**Yes**	**Nill**
Rest Rooms	**Yes**	**Nill**
Scribes for examination	**Yes**	**Nill**
Special skill development for differently abled students	**No**	**Nill**
Any other similar facility	**No**	**Nill**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	**1**	**1**	**18/10/2019**	**1**	**Chemistry in Our Body**	**Chemistry in Our Body**	**32**
2019	**1**	**1**	**13/12/2019**	**1**	**Grammer Class for School Students**	**Importance of grammar**	**32**
2019	**1**	**1**	**13/12/2019**	**1**	**Activity Based Learning**	**why activity is V.O.C School,PasupathyPalayam**	**60**
2019	**1**	**1**	**20/07/2019**	**1**	**Soil Testing**	**testing of the soil needed**	**19**
2019	**1**	**1**	**13/12/2019**	**1**	**Awareness**	**women rights**	**41**

2019	1	1	16/12/2019	1	Natural Medicine	natural PeriyaVarappatti	40
Nill	Nill	Nill	18/12/2019	1	Computer Teaching to School Students	computer teaching	7

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Handbook	28/09/2019	http://www.ssnc.ac.in/aboutus.php

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World day against child labour	12/06/2019	12/06/2019	150
World day against child labour	19/06/2019	19/06/2019	60
International Yoga day	Nil	21/06/2019	575
Independence Day celebration	Nil	15/08/2019	90
Ozone day celebration	Nil	16/09/2019	170
Republic day celebration	Nil	26/01/2019	150
Awareness programme on corona virus	Nil	13/02/2019	575

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

WATER Water quality of ground as well as surface resources in the area has been studied for assessing the water quality. Rain Water Harvesting has been established for recharging the aquifer to compensate withdrawal to some extent. BICYCLES Students from nearby areas are advised to take a walk or to come by bicycle. The vehicle users are instructed to park the vehicles at the entrance to sustain the pollution free environment. SOLID WASTE TREATMENT The solid waste generated from the college is effectively recycled within the campus. The solid waste generated in the Institute will be mostly waste papers and domestic waste like kitchen waste. Recycling helps the college to have better environment by reusing rather than building up waste. PLASTIC FREE CAMPUS The students are instructed not to use polythene bags. PLANTATION The college organizes periodical NSS camp to inculcate the values of plantation among the students and the faculties.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice -I 1. Title of the Practice: Counselor Scheme 2. Goal To plan Personal and career goals of students. ? To enhance presentation, written and oral communication skills. ? To strengthen general aptitude test/technical quiz proficiency. ? To enforce leadership qualities. ? To practice resume writing and preparations for mock interview. ? To facilitate overall progress of students during her graduation. 3. The Context: In the teaching learning process, which enhances the technical knowledge of students, Institute has given well modern smart class and language laboratory for the overall personality development of the students. Through this scheme - institute has developed the different aspects of personality developments, Communication Skill, Presentation Skill, Team Work, leadership qualities, resume writing, etc. and make them ready to face the challenges in industry. The objective of Institute to implement mentorship scheme is to provide training and guidance to undergraduate students in all disciplines. Faculty who serve as counselor make a valuable contribution to the education and training of undergraduate students interested in hands-on experience in different activities. Students judge the experiences primarily by their interaction with their mentors. Thus, the role of faculty member in scheme is crucial to the program's success. 4. Practice: Counselor meeting is conducted once in a month. Various activities like career goal setting, presentation skill, communication skill, resume writing, aptitude test etc. are conducted in the meetings. Along with these activities, counselor has to keep the academic record of the counselor allotted to her in terms of their monthly attendance, academic results, co-curricular participation within and outside campus etc. 5. Evidence of success: The evidence of success of this system is reflected through the overall personality development of students. Those students who had lack of confidence, weak in communication, poor presentation skills, were observed having marginal improvement in the lacked areas when they came to final year. 6. Problem Encountered and Resources required: The institute being situated in rural area the students are not that much exposed to the current scenario. To overcome this scheme play an important role by making them aware of the same. To mould the students 'mentality towards improvement in their personality without hampering academics was a difficult task. Best Practice-II 1. Title of the Practice: - Students' Participation in Department Activities Goal ? To improve personality, communication skill, awareness about different types of competitive exams such as TNPSC, Bank Exam etc., ? To create awareness about sports and physical fitness in life. ? To conduct useful technical seminars workshops as per the current industry need. ? To organize various activities like programming contest, technical quiz, debate competition, personality contest etc. which will not only enforce the technical abilities and knowledge among the students, but also mould the overall personality skills of the students. ? To motivate to participate in events like project competition, paper presentations etc. ? To develop awareness about participation in different events held at, national and international level. 3. The Context: It is platform for students to participate actively in the activities conducted by student's associations. As per scheduled in the college calendar these associations are working on methods of ?for the students, by the students and from the students. Each department of college has its own students 'association and college also have its own students 'association called as ?students Council?. In the association students may works as volunteer on post such as Chairman/president, Vice President, Joint Secretary, treasurer. 4. The Practice: After formation of association the activities are planned for a semester. While making plan different suggestions from student and faculty members are considered in a meeting. For every activity a team is formed including a faculty and students. The team is responsible for conducting the activity. Students associations are planning for at least many activities each

year and such activities are sports, technical activities 5. Evidence of success: The Students who are participating in activities are appreciated with certification and prize. Circulars has been circulated through college about conduction of activities so that students can take active part in activities. Students involvement: Students are actively participating in different activities, it makes a positive improvement in students like personality development, communication skills, management skills, programming skills etc. Teamwork: As students and faculty work together, it builds team spirit among students. It also helps for faculty since students are having innovative ideas. Bonding is formed among students and faculty. It helps in many perspectives for students. 6. Problems Encountered and Resources required: Students are hesitating to take part in activities because of lack of confidence and daring. They are feeling burden of academics to participate in activities. To motivate students for participation is challenging task.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution vision that fosters diversity, value added education and research, leading to sustainable innovations and transforming learners into leaders. I. Spiritual and Moral Training • Daily Prayer • Weekly Bhajans • Chanting of Bhagavad Gita and Upanishads. • Celebration of religious festivals like Navaratri and Holy Mothers Jayanthi • Discourses by Swamijs and learned speakers on Ramayana and Mahabharata. • Value Education Courses on the lives and teachings of Bhagavan Sri Ramakrishna, Holy Mother Sri Sarada Devi, Sr. Nivedita, Mahabharata. • Cultural examinations conducted by Vivekanada Kendra. II. Development of Efficiency: • Certificate Courses in Type Writing (Tamil English), Short Hand, COA Course, Tally and NPTEL Course. III.Social values and National Consciousness: Patriotic songs are taught regularly. Students celebrate National Festivals like Independence Day, Republic Day and National Youth Day. A sense of oneness with all is created by the Religious Harmony Songs sung every week during the prayer. IV. Personality Development Programme: Experts like Dr. P. Manisankar, Vice-Chancellor of Bharathidasan University, Dr. V. Gopinath, Registrar of Bharathidasan University, Mr.Sathappan from Annamalai University and Dr. Paul Susheel soft skill trainer and are invited to motivate the students to enhance their personality. V. Fine Arts in the Service of Character Building: Dance, Drama and Music are performed on several occasions throughout the year to impart moral and ethical values through fine arts. The themes of these artistic presentations will usually be Ramayana, Mahabharata, lives of saints, national leaders etc.

Provide the weblink of the institution
http://ssnc.ac.in/aboutus.php?id=tab27

8.Future Plans of Actions for Next Academic Year

Certificate Courses To implement new certificate courses to develop the skills of students to compete with the competitive world and help to became an entrepreneur or achieve their goals. Motivational programs To restrict and uplift the students from all their emotional barriers and inferiority complexes to face and destroy all their hindrances their path to reach heights. Placement cell To improve the attitude and to overcome the fear of facing the interviews through training programs. To enhance group discussion (team work) ability by conducting group activities Faculty development program To improve the teaching methods

using advanced techniques, to improve the recent teaching methodologies, communication development , equipment handlings and to understand the student perspective of the learning. Short term training programs To familiarize students with practical knowledge in various fields like hands on training ICT related Programs To make students understand and work on computer based learning for all streams. IEDC(Innovative Entrepreneur Development Cell) Apart from the academic , we are focusing on the skill based projects like Vermi composting , Health mix and Tailoring etc.,